

DEPARTMENT OF BENEFIT PAYMENTS  
744 P Street, Sacramento, CA 95814  
(916) 445-7046



January 5, 1976

ALL-COUNTY LETTER NO. 76-2

TO: ALL COUNTY WELFARE DIRECTORS  
WELFARE FISCAL SUPERVISORS  
COUNTY AUDITORS  
ADMINISTRATIVE SERVICES OFFICERS

SUBJECT: COUNTY ADMINISTRATIVE EXPENDITURE CLAIM

REFERENCE:

Please refer to the following instructions when completing the County Welfare Department Administrative Expense Claim for the December 1975/76 quarter:

1. Staff Development

On the DFA 327.2 a line is to be drawn dividing the grid on Line A (AFDC), Column 6 (Direct Costs). In the upper half include all Eligibility/Nonservice direct costs to AFDC other than Staff Development. In the lower half include only Eligibility/Nonservice AFDC Staff Development costs (see footnote 5/).

On the DFA 327.4 Modification B, Part B, do not include Staff Development costs on Line D.

2. WIN

On the DFA 327.3, Part III WIN, Line C is to be omitted. No amounts are to be included on Line C. Salaries for SAU staff located in county welfare departments are included in Part III, Line D, Overhead, DFA 327.3.

WIN Incapacity Medical Exams are to be included on the DFA 325.2 in Group III, A2, Social Service Operating Costs. Therefore, DFA 327.1, footnote 5/, should state, "...and WIN eligibility exams, DFA 325.2, Group III, A2."

Sincerely,

A handwritten signature in cursive script, appearing to read 'G. Adams'.

GARY G. ADAMS  
Deputy Director

cc: CWDA

GEN 654 (2/75)